



**Circular No. RIAH/31/AY 2023-24**

**Date: 01 JULY 2023**

***Dear Parents,***

**Warm greetings from Ryan International Academy, Hinjawadi!**

**Please take note of the following important points:**

School Timings: from 08:00 am to 02:30 pm.

Students should report to school by 07:50 am.

**Please note that school will be working on Saturdays only for Grade VI and VII. Mont 1 to Grade V have holiday on Saturdays and Grade VI and VII have Second Saturday as a holiday.**

**Saturday School timing for Grade VI and VII from 08:00 am to 12:00 pm.**

Students are expected to be in full school uniform on all school days unless otherwise specified. Kindly note that on Wednesdays and Fridays, students are required to wear their sports uniform, while on the remaining days, the regular school uniform should be worn. We kindly request that the uniform is clean, neat, and adheres to the school's dress code policy.

For short breaks and lunch, please bring healthy food, and it is compulsory to have a table mat. Proper grooming is essential, so please ensure that haircuts are tidy, with no hair falling on the forehead. Girls with long hair should tie them up. Additionally, the student and parent info page of the diary should be filled with formal pictures. A student picture in uniform is a must.

**In an effort to promote sustainability, we encourage you to avoid using plastic containers and instead use non-plastic tiffins, bottles, and boxes.**

Students are requested to come prepared with the necessary stationery and supplies as per the requirements communicated by their respective teachers.

**Birthday children are requested to bring a sapling for plantation as we encourage children to celebrate their birthdays by contributing to environment. The Students of Mont to Grade 2 are allowed to wear casuals on Birthday. From Grade 3 onwards school dress to be worn on Birthdays as well.**

We kindly request parents and guardians to stay updated with school communication channels for any further updates or important announcements.

If you have any questions or concerns, please feel free to contact the school office during working hours. We are here to assist you and ensure a smooth transition.

**Best Regards,**

**Sonika Kochhar Girotra  
Principal**